

SWIM MEET VOLUNTEER JOB DESCRIPTIONS

Parent volunteers play a huge role in the success of the ZAGS program. Listed below is a brief description of the positions that need to be filled at every home meet. Let us ensure that our swimmers feel supported by signing up to help. Volunteer sign up information will be sent out prior to all home meets. Training is provided as needed.

- **Announcer (1 volunteer needed per meet):** Announces each heat and event, starts each race, and makes various other announcements during the meet, as needed
- **Awards (1-2 volunteers needed per meet):** Label ribbons, medals, and/or other event awards and sorts them by team (or as directed). Job done during the meet, often as results become available.
- **Heat Sheets and Admissions (1-2 volunteers needed per meet):** Responsible for collecting the spectator entrance fee. At some meets, heat sheets may also be sold at the admission table.
- **Hospitality (1-2 volunteers needed per meet):** This position maintains the food hospitality room where the coaches and officials eat and break. Volunteers set-up, prepare, replenish, and clean up.
- **Lane Timer (20 volunteers needed per meet):** One-three timers work each lane and record the swimmer's time with hand-held stopwatches.
- **Shepherd (2-3 volunteers needed per meet):** Supervises the waiting area of a particular age group during the meet, marks the arms of each swimmer with their event/heat/lane, and helps swimmers get to their lane on time with caps and goggles.
- **Team Spirit Coordinator (1-2 volunteers per season):** Organize ways to show our team spirit at home meets; plan and organize the End of Season Celebration for the team.
- **Volunteer Table (1-2 volunteers needed per meet):** Check in volunteers and direct them to the area where they will be working. Help fill volunteer needs at the swim meet when necessary.